University of Illinois
Emergency Operations Plan

2024 Edition

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1. Administrative Information

1.1 Letter of Promulgation

This plan is approved and formally adopted as the University of Illinois Urbana-Champaign Emergency Operation Plan (EOP), which details all comprehensive emergency management efforts. It is designed to comply with all applicable federal and state regulations and to provide the policies and procedures to be followed in dealing with any emergency and/or disaster.

The Emergency Operation Plan identifies the hazards that could affect the university, sets forth the responsibilities of administrative and operational units, local governmental departments and agencies, and outlines a means for local and state resources to be used to assist faculty, staff, students, visitors and various other jurisdictions of Champaign County. The planning authorities and responsibilities conveyed to individual university units, schools, colleges, departments, and agencies of local government are recognized and acknowledged.

This plan supersedes all other University of Illinois Urbana-Champaign Emergency Operation Plans. The University of Illinois Division of Public Safety, which includes the University of Illinois Police Department, located at 1110 West Springfield Avenue, Urbana, Illinois 61801, (217-333-1216) and University of Illinois Emergency Management, located at 1108 West Stoughton Street, Urbana, Illinois 61801, (217-333-1216) under the direction of the Executive Director of Public Safety & Chief of Police or designee, is granted legal authority and responsibility for executing this plan when called upon. All university units, colleges, schools, and departments under the university jurisdiction shall abide by and cooperate fully with the provisions described or referenced herein.

Adopted on the ___ of _____ 2024

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Chancellor, University of Illinois Urbana-Champaign

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Executive Director of Public Safety & Chief of Police, University of Illinois Urbana-Champaign

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Executive Director of Emergency Management, University of Illinois Urbana-Champaign

1.2 Privileged Information Notice

The University of Illinois Urbana-Champaign Emergency Operations Plan is used in conjunction with the Champaign County Emergency Operations Plan and the Illinois Emergency Operations Plan (IEOP), the Illinois Plan for Radiological Accidents (IPRA), university building Emergency Action Plans, and any applicable standard operating guidelines.

The University of Illinois Urbana-Champaign Emergency Operations Plan is the property of University of Illinois Urbana-Champaign and shall not be reproduced without the express written permission of the Executive Director of Public Safety & Chief of Police or designee and the Executive Director of Emergency Management or designee.

1.3 Distribution of the Emergency Operations Plan

The Emergency Operations Plan — Basic Plan will be available online at https://go.illinois.edu/eop/. The Emergency Operations Plan — Basic Plan, Emergency Operations Plan — Contact Lists, and Emergency Operations Plan — Functional Annexes will be distributed to the Core Emergency Operations Center Policy Group (CEOC) at ceoc@illinois.edu, CCEMA, and IEMA.

1.4 Concurrence

1.4.1 University of Illinois

The University of Illinois Urbana-Champaign Emergency Operations Plan is the basis for providing university resources to mitigate local emergencies and/or disasters. The Emergency Operations Plan also provides potential university resources to other local governments affected by an emergency and/or disaster that require emergency assistance. The Emergency Operations Plan provides for the integration of state and federal resources into local response and recovery efforts when such assistance is necessary.

We have read the University of Illinois Urbana-Champaign Emergency Operations Plan and acknowledge our duties, responsibilities, and relationships as outlined herein and will execute them to the best of our abilities. We further agree to provide resources, both in personnel and material, to the extent of our most current capabilities.

The Emergency Operations Plan is based on the fundamental assumption that a significant emergency and/or disaster could overwhelm the capability of the university and local governments to conduct the extensive emergency operations necessary to save lives and protect property. For this contingency, resources of the university as well as county departments and agencies, as grouped into the functional annexes of this Emergency Operations Plan, and coordinated through the University of Illinois Urbana-Champaign Emergency Operation Center (EOC) and/or Champaign County Emergency Operations Center, will be used to provide assistance to the affected areas.

The University of Illinois Urbana-Champaign Urbana-Champaign now adopts the Emergency Operations Plan for use.

The Emergency Operations Plan is signed off on by the Core Emergency Operations Center Policy Group (CEOC) units:

- President's Office
- Office of the Chancellor
- Office of the Provost
- Interim Vice Chancellor for Administration & Operations
- Vice Chancellor for Student Affairs
- Vice Chancellor for Research & Innovation
- Vice Chancellor for Diversity, Equity, & Inclusion
- Police Department
- Emergency Management
- Facilities & Services
- Strategic Communications & Marketing
- Technology Services

1.4.2 External

The Emergency Operations Plan recognizes that emergencies and/or disasters could overwhelm the capability of the university and it is necessary to integrate federal, state, and local resources into its response and recovery efforts in order to coordinate and utilize available resources to the fullest advantage in rendering emergency and/or disaster relief.

The Emergency Operations Plan provides a description of the functions and responsibilities assigned to each essential organization outside of the university. The Emergency Operations Plan will be evaluated periodically and the university shall convey any changes in functions and responsibilities to the appropriate organization. These organizations have had the opportunity to review the Emergency Operations Plan and understand their role in supporting the emergency response and recovery operations of the university.

The organizations acknowledge that they have reviewed the Emergency Operations Plan and can perform the functions and responsibilities assigned to it. In the event circumstances change and the organization is unable to perform the functions and responsibilities assigned, the organization commits to timely notifying the university.

The Central Illinois Chapter of the American Red Cross

311 West John H Gwynn Avenue, Peoria, IL 61605

Phone: 309-677-7272 Cell: 217-433-3311

United Way of Champaign County

5 Dunlap Court, Savoy, IL 61874

Phone: 217-352-5151

Salvation Army

2212 North Market Street, Champaign, IL 61822

Phone: 217-373-7832

2. Overview

2.1 Forward

The University of Illinois Urbana-Champaign Emergency Operations Plan is prepared in compliance with the federal National Response Framework (NRF), National Incident Management System (NIMS), Illinois Emergency Management Act, Higher Education Opportunity Act (Public Law 110-315), Campus Security Enhancement Act (29 ILL. ADM. CODE 305), and related actions as governed by the Robert T. Stafford Act (P.L. 93-288, as amended by P.L. 100-707). It discusses the mechanism to be used by the University of Illinois Urbana-Champaign, its faculty, staff, students, and visitors to any area of the university affected by a natural, man-made, or technological emergency and/or disaster.

The Emergency Operations Plan addresses the management of significant emergencies and/or disasters by administrative and operational university units along with the local governments of Champaign County and facilitates the receipt of state assistance. The Emergency Operations Plan outlines policies, concepts of operations, organizational structures, and federal-state-local interfaces. It is designed to supplement and support the response and recovery efforts of the University of Illinois Urbana-Champaign.

The Emergency Operations Plan was developed through the cooperation of administrative and operational university units as well as local first responder departments and agencies with response and recovery capabilities and assignments. Continuing effort is required to complete sections of the plan and keep it current.

Comments and revisions are welcomed and should be forwarded to: dps-em@illinois.edu

2.2 Plan Abstract

The University of Illinois Urbana-Champaign Emergency Operations Plan consists of:

1. A general purpose statement of the Emergency Operations Plan.

2. A list of assumptions used in developing the Emergency Operations Plan.

3. A concept of operations section, including, but limited to, how the University of Illinois Urbana-Champaign will implement the concepts and procedures of a recognized incident command system, NIMS.

4. Identification of the line of succession, by title and position (with up to two alternates), of who will implement the plan, direct emergency response and recovery, and provide leadership, authority and responsibility.

5. A description of the functions and responsibilities assigned to each organization, including private and volunteer organizations or groups, in support of emergency response and recovery operations at the University of Illinois Urbana-Champaign.

6. Maps, or references to maps pertinent to emergency operations planning for the University of Illinois Urbana-Champaign and including, but not limited to, locating fixed hazards.

7. An annex containing written mutual aid agreements, memorandums of understanding (MOUs), and other written agreements affecting the emergency response and recovery functions for the University of Illinois Urbana-Champaign.

8. Procedures for detailing how the University of Illinois Urbana-Champaign will request outside assistance in an emergency and/or disaster, such as assistance from the Champaign County Emergency Management Agency or the Illinois Emergency Management Agency, or both.

9. Citations to the legal authorities for emergency operations, including, but not limited to, ordinances.

10. Assignment of responsibilities for plan maintenance, review, evaluation, and updating.

2.3 Hazard Analysis

2.3.1 Hazard Identification and Risk Assessment Executive Summary

In conjunction with the Illinois Emergency Management Agency (both State and Champaign County offices), the Division of Public Safety as part of the Ready to Respond Campus Initiative is publishing this Hazard Identification and Risk Assessment, an ongoing process where the university identifies the natural, human-caused, and technological hazards that potentially impact the institution and assesses the risk and vulnerability to people, property, the environment, and operations. It will be revised as needed, minimally on an annual basis.

The Hazard Identification and Risk Assessment (HIRA) lists the most-likely hazards to impact the University of Illinois Urbana-Champaign. The Emergency Operation Plan is built on an all-hazards approach to address all reasonable contingencies. This HIRA focuses on unique aspects of each hazard to better address more specific emergency planning efforts.

Each of the natural, human-caused, and technological hazards are analyzed with a series of common questions to describe the expected effects of the hazard on the university and what mitigation strategies and considerations can be made for each hazard.

The following is a list of the hazards most likely to threaten the University of Illinois Urbana-Champaign. It was compiled by University of Illinois Emergency Management and the Illinois Emergency Management Agency. This listing is ranked according to probability of occurrence and severity of impact.

Natural

1. Tornado/Severe Weather
2. Infectious Disease
3. Earthquake
4. Winter Storms/Extreme Cold
5. Drought/Extreme Heat
6. Floods

Human-Caused

1. Terrorist/Active Shooter
2. Fire
3. Hazmat
4. Civil Disturbance
5. Aviation

Technological

1. Power Outage
2. Hacking and other online criminal activity

Response capabilities of the University of Illinois Urbana-Champaign are sufficient to mitigate, respond to and recover from many types of emergencies and/or disasters. Any shortfalls in response capabilities are decreased and/or alleviated by interagency coordination and Memorandums of Understanding (MOUs) which exist between first responder agencies within Champaign County.

3. Basic Plan

3.1 Introduction

The University of Illinois Urbana-Champaign has the capability of, and the primary responsibility for, emergency response and recovery from emergency and/or disasters that affect the university. When these capabilities are exceeded, assistance from the Champaign County Emergency Management Agency is available. When university and Champaign County capabilities are exceeded, State of Illinois assistance is available through the Illinois Emergency Management Agency.

The University of Illinois Urbana-Champaign Emergency Operations Plan is the guide for university response and recovery operations and outlines specific actions in support of local and Champaign County response and recovery activities. Champaign County first responders follow the National Incident Management System (NIMS) and the Incident Command System (ICS) when responding to emergencies and/or disasters.

It is the policy of University of Illinois Urbana-Champaign to be prepared for any emergency and/or disaster. Emergency response personnel, equipment, and services of the University of Illinois Urbana-Champaign and Champaign County will be maintained in a high state of readiness to save lives, prevent or minimize damage to property, and provide assistance to all people who are threatened or become victims of an emergency and/or disaster. These services shall be coordinated to the maximum extent possible within the university as well as comparable activities of other local governments and other counties, the state of Illinois, the federal government, and private agencies and organizations of every type. The Core Emergency Operations Center Policy Group shall determine the level and duration of the university's commitment of resources.

3.1.1 Purpose

1. The purpose of this Emergency Operations Plan is to provide operational guidance for the University of Illinois Urbana-Champaign's mitigation, preparedness, response, and recovery actions to prevent or minimize injury and/or death to people and damage to property resulting from emergencies and/or disasters of natural, manmade or technological origin. It incorporates applicable provisions of the Federal Response Framework and the state of Illinois Emergency Operation Plan.

2. The Emergency Operations Plan considers response actions that may require a significant University of Illinois Urbana-Champaign and/or Champaign County response and/or a significant state of Illinois presence in support of the University of Illinois Urbana-Champaign and/or Champaign County. A significant presence is defined as a situation that requires the immediate assistance of a county/state agency or agencies other than those that normally respond to day-to-day contingencies under separate authorities.

3. The Emergency Operations Plan contains operational tasks and assignments for university response and recovery activities. It also describes the relationships among local government representatives and responding county/state agencies. The EOP provides information on anticipated actions for units, school, colleges and departments that have emergency responsibilities. Finally, it provides information on the various university and Champaign County response and recovery mechanisms, capabilities, and available resources.

4. The Emergency Operations Plan addresses those operational activities necessary for a coordinated university and/or Champaign County response to an emergency and/or disaster, regardless of cause. The level of emergency response will be determined by the need and magnitude of the disaster.

3.1.2 Scope

The scope of the Emergency Operations Plan includes the complete spectrum of emergencies and situations that range from an event not warranting a university emergency and/or disaster proclamation to a catastrophic situation declared by the president of the United States. Several primary hazards have been identified that have the potential to disrupt day-to-day activities, cause extensive property damage, and create casualties within the university. Priority for emergency management will be based on the hazards identified in the hazards analysis, outlined in the Overview section of the EOP.

3.2 Situations and Assumptions

3.2.1 Situations

1. Environment

    a. Geography: Champaign County, Illinois is an agricultural county with a large, centrally located industry base and has a variety of communities dispersed throughout the area, including the University of Illinois Urbana-Champaign. The topography is generally flat to gently rolling.

    b. Climate: The climate of Champaign County is generally temperate. All four seasons are experienced, with temperatures averaging 25° F in the winter and 71° F in the summer. Seasonal temperature extremes of -25° F in the winter and 109° F in the summer have been recorded. Champaign County is ranked third in the state with documented tornado touchdowns since records have been kept. Champaign County is subject to rainfall averaging 37 inches per year, but, has experienced droughts; the most severe being in 2012. Winter storms occur, including ice storms, heavy snows, whiteouts, periods of extreme cold, and blizzards, causing hazardous road conditions. There is an average of 26 inches of snowfall each year. Wind is from the southwest 55% of the time. During the winter months, the wind mainly is from the northwest.

2. Population: The population is 205,865 (2020 Census), with the county seat in Urbana. The major population center for Champaign County is the Champaign, Urbana, and Savoy metro area. The University of Illinois Urbana-Champaign is populated by approximately 55,000 students and 10,390 faculty and staff employees. Another series of population centers are concentrated along Interstates 72, 74, and 57. The remainder of the population is mostly centered in incorporated towns and villages, with less than 28% of the population in rural, unincorporated areas.

3. Regional: Champaign County and the University of Illinois Urbana-Champaign are geographically situated in East Central Illinois with Piatt County to the west, Ford County to the north, Vermilion County to the east, and Douglas County to the south. There are 22 incorporated villages and cities, and 28 townships.

4. Critical Infrastructure/Transportation: There are 2,652 miles of streets and highways in Champaign County. The major transportation routes are:

   a. Interstate 72

   b. Interstate 74

   c. Interstate 57

   d. Illinois State Routes 10, 47, 49, 54, 130

   e. US Routes 45, 136, 150

   f. County Highways

   g. Township Roads

5. Transport Activities: Six major pipeline systems are found in Champaign County: CILCO, CHICAP/ UNOCAL, Marathon Ashland, Mid-America, Panhandle Eastern, and Trunkline. They transport natural gas, ethylene, propane, diesel fuel, fuel oil, gasoline, kerosene, and crude oil.

6. Airports:

   a. Willard Airport is owned by the University of Illinois Urbana-Champaign and is the County's only airport with commercial air carrier service. It is just south of Champaign, and consists of 1,799 acres of land. There are three runways; the longest (14L32R) is 8,102 feet, the second (422) is 6,501 feet and the third (32L14R) is 3,817 feet. In 2017, there were 44,652 flight operations at the airport. Regional airlines provide service to Chicago and Dallas. Flightstar, the airport's fixed base operator, provides support for aircraft charter services, aircraft fueling, aircraft storage and aircraft maintenance. The airport is extensively used by the Institute of Aviation at Parkland College as a center for pilot training and is heavily used by private pilots.

   b. Two additional airports lie within Champaign County: Frasca Field, just north of Urbana and Rantoul Airport, situated on the old Chanute Air Force Base, in Rantoul. Both of these facilities cater primarily to private pilots.

7. Rail/Public Transportation:

    a. Rail services in Champaign County have increased in recent years and include both freight and regular rail passenger service. Norfolk Southern Corporation, Canadian National, Amtrak, Union Pacific, Fisher Farmers Grain & Coal and Cargill serve the county. A rail yard lies just north of the Champaign-Urbana metro area and often can be found containing hazardous materials rail cars for use by local industries. The networks of rail lines transit many of the cities and villages in the county.

    b. The Champaign-Urbana Mass Transit District (C-U MTD) operates in the Champaign-Urbana area. For emergency evacuations, C-U MTD buses, as well as buses from University of Illinois Disability Resources and Educational Services (DRES) are available to respond.

8. Public Water Supplies: The Illinois American Water Company supplies water for Champaign-Urbana, including the University of Illinois Urbana-Champaign and several surrounding towns through 25 wells. These wells draw water from two separate aquifers. The smaller incorporated communities have wells with water towers holding their daily water supply. Most residents in rural, unincorporated areas obtain water from private wells.

9. Government Facilities: Within Champaign County there are 12 police departments, one Illinois State Police district headquarters, 25 fire departments, 31 public works/township/highway department yards, 28 post offices, one county courthouse, and one federal courthouse.

10. Recreational Facilities: Recreational opportunities abound in Champaign County and include such diverse facilities as forest preserves and parks, an early American museum, museums and a major theater at the University of Illinois Urbana-Champaign, as well as the State Farm Center and Memorial Stadium, which house large sporting and entertainment events.

11. Other Facilities: The University of Illinois Urbana-Champaign, with its multitude of buildings and its own co-generation power and distribution infrastructure, lies within Champaign and Urbana. There are a significant number of financial institutions, primarily centered in the Champaign/Urbana area. The Village of Rantoul also maintains a separate, village-operated power-generation and distribution network.

12. Military Facilities: There are two National Guard Armories and one Army Reserve Center within the Champaign-Urbana area.

13. Hazardous Material Facilities: There are 40 registered hazardous material facilities containing extremely hazardous substances within Champaign County. Details on these facilities can be found in the Hazardous Materials Annex to the Champaign County Emergency Operations Plan (EOP) and the associated Facility Specific Planning developed by the Champaign County Local Emergency Planning Committee (LEPC).

3.2.2 Assumptions

1. University of Illinois Urbana-Champaign officials recognize their responsibilities and duties with regard to maintaining the health, safety and welfare of the students, faculty, staff, and visitors of the university. These university officials will assume their respective duties in implementing any section or part of the Emergency Operations Plan.

2. Outdoor warning sirens are capable of alerting 79% of the residents of Champaign County, which include members of the university community. Additional emergency notification systems will be used to notify the university populace in a timely manner if an emergency and/or disaster were to occur.

3. The Emergency Operations Plan relies on the concept that the response to an emergency and/or disaster will always be at the lowest possible level. All departments and resources within the university may be utilized during emergency and/or disaster operations. If these resources were inadequate in addressing the needs of the university, additional assistance would have to be requested from nearby jurisdictions and/or the Champaign County Emergency Management Agency and/or the state of Illinois to return the university to pre-emergency/disaster conditions.

4. The University of Illinois Urbana-Champaign is exposed to many different hazards, all of which have the potential to threaten the health, safety, and welfare of the population. These hazards may be classified as natural, man-made or technological. They have the potential to cause property damage, injuries, deaths and/or major disruption to the university. Evacuation and/or sheltering of faculty, staff, students and visitors from affected areas may be required.

5. In all but the most unusual, severe, or widespread emergency and/or disaster situations, the University of Illinois Urbana-Champaign and Champaign County have adequate resources and expertise available for response and recovery operations.

3.3 Concept of Operations

3.3.1 Four Phases of Emergency Management

1. **Mitigation:** Mitigation activities are those designed to either prevent the occurrence of an emergency or long-term activities to minimize the potential adverse effects of an emergency. Community Risk Reduction (CRR), flood plain zoning, building code enforcement, and urban drainage improvements are examples of mitigation activities.

2. **Preparedness:** Preparedness activities, programs and systems are those that exist prior to an emergency and are used to support and enhance response to an emergency or disaster. Planning, training, and exercising are among the activities conducted under this phase.

3. **Response:** Response includes activities and programs designed to address the immediate and short-term effects of the onset of an emergency or disaster. It helps to reduce casualties and damage and to speed recovery. Response activities include direction and control, warning, evacuation and other similar operations.

4. **Recovery:** Recovery is both short-term and long-term. Short-term operations seek to restore vital services to the community and provide for the basic needs of the public. Long-term recovery focuses on restoring the community to its normal condition or even to improved conditions. The recovery period is also an opportune time to institute mitigation measures, particularly those related to the recent emergency. Examples of recovery actions would be temporary food and shelter, restoration of non-vital government services and reconstruction of the damaged areas.

3.3.2 Relationships between Response Organizations

1. The Core Emergency Operations Center Policy Group (CEOC) has overall authority for all emergency response operations. Members of the CEOC will work collaboratively with those operating within the Emergency Operations Center (EOC) to ensure appropriate operational decisions are made. They will assist the emergency response measures of any/all responder agencies, departments or organizations. The decision to implement the Emergency Operations Plan (EOP) will be based upon the probability or the actual occurrence of an emergency and/or disaster that threatens the health, safety and welfare of the university populace. In this event, the Executive Director of Public Safety & Chief of Police and/or designee will contact the members of the CoEOC and inform them of the situation and receive direction concerning activation and implementation of the EOP.

2. The critical responsibility for emergency and/or disaster response lies with the local emergency responder community (Police/Fire/EMS) and the affected area of the university. If the incident occurs within an area of university (a facility or building), the Emergency Management Contact designated for that facility or building will work directly with any/all emergency responders on scene.

3. It is a basic concept that emergency operations will make use of all normally available resources to combat the effects of an emergency and/or disaster. If the university is incapable of fully responding to the emergency, a request for additional resources will be made to the Champaign County Emergency Management Agency who will coordinate assistance as requested.

4. Should the resources of university prove insufficient during an emergency and/or disaster, the Champaign County Emergency Management Agency Director will serve as the liaison to the state of Illinois in requesting disaster assistance through the Illinois Emergency Management Agency (IEMA) Region 7 Coordinator, if available, or through the State Emergency Operations Center in Springfield. The Champaign County Emergency Management Agency Coordinator will provide specific information about the impact of the emergency and/or disaster upon the university and/

or county to the state of Illinois. Coordination of state of Illinois resources will be the responsibility of IEMA. In addition, Champaign County has a signed MOU with IESMA for aid from other county emergency management agency units.

5. Federal disaster assistance, if necessary, will be requested by the governor of the State of Illinois, to the president of the United States. No matter how many levels of response are involved, university and local officials will always maintain ultimate control and responsibility of disaster operations. It is also recognized that government alone cannot respond to all emergencies and/or disasters. Volunteers will be accepted (when doing so will not put them at extreme risk) and utilized to the full extent of their capabilities in accordance with the IEMA Act. This includes enrollment of all volunteers with the Champaign County Emergency Management Agency and compliance with the oath as stated in the IEMA Act.

6. The University of Illinois Urbana-Champaign will utilize the Incident Command System (ICS) under the guidelines of the National Incident Management System (NIMS) for emergencies and/or disasters. All Command and General Staff functions will be filled with the most qualified individuals available at the time of the incident. Core Emergency Operations Center Policy Group members, emergency response agencies and major university operational units have been trained and certified by the Federal Emergency Management Agency (FEMA) on ICS principles and how those principles would be applied to an emergency and/or disaster that may affect the university. Identified personnel from within the Core Emergency Operations Center Policy Group, emergency response agencies and major operational units with emergency response responsibilities are designated to fulfill Command and General Staff functions within the ICS to ensure a timely and effective response. Emergency Management has created a mobile Emergency Operations Center and Command Post readiness kit that will facilitate all necessary and/or required ICS forms for documentation purposes. The ICS forms will be used by members serving in Command and General Staff functions which prioritize objectives and task roles and responsibilities of individuals and other resources who may respond to the emergency and/or disaster. Additional information regarding direction and control are detailed in Functional Annex A — Direction and Control.

3.3.3 Declaring a State of Emergency

The Chancellor, in consultation with the President, or by decision of the Core Emergency Operations Center Policy Group (CEOC) is authorized to declare a University State of Emergency for the University of Illinois Urbana-Champaign or any part thereof whenever a disaster or emergency exists or is reasonably anticipated. A declaration of a University State of Emergency is not required to activate the EOP, nor is a declaration required to receive state or federal assistance. When a declaration of emergency is made, the Chancellor may implement emergency measures and provide orders and instructions in response to the University State of Emergency, which may include, but are not limited to:

1. Temporarily close, restrict, limit and/or deny access to or use of the university campus or any part thereof.

2. Temporarily suspend, alter, cancel, reschedule, or relocate classes, academic and administrative schedules, and other activities and operations of the university.

3. Suspend university policy prescribing the operations or conduct of university business if compliance with such policy would prevent, hinder, or delay necessary action in response to the University State of Emergency.

4. Order evacuation of all or part of the university and prescribe routes and modes of transportation in connection with evacuation.

5. Restrict ingress and egress to and from parts of the university, including in the disaster area, to limit the occupancy of any premises therein.

6. Impose curfew or other crowd-control measures applicable to the university,

7. Issue orders and undertake such other functions and activities necessary to safeguard persons and property or to maintain educational, operational, and research activities of the university, or abate, clean up, or mitigate the effects of any emergency or disaster.

8. Utilize available university resources, strategies, and plans to respond to the University State of Emergency.

Other measures may be undertaken based on the nature of the disaster or emergency. All orders and instructions issued are designed to be temporary and cease when the University State of Emergency ends. Nothing in the EOP shall be construed to limit, modify, or abridge the authority of the Chancellor to exercise any powers vested in the Chancellor under the University of Illinois Statutes and the General Rules Concerning University Organization and Procedure, independent of or in conjunction with any provisions of the EOP. A declaration of a University State of Emergency may not be required for all orders or instructions set forth in this section.

3.3.4 Summary of Overall Operations

1. Response organizations are typically trained to operate within their respective agency incident command structure, but are rarely called upon to perform their duties as part of a unified command structure and integrated multi-organizational response such as that required for a possible emergency and/or disaster situation at the university.

2. First responders (Police/Fire/EMS) will often know first of an impending or actual emergency and/ or disaster. They will notify METCAD (911 Center for Champaign County) of the impending or actual emergency and/or disaster. The University of Illinois Police Department telecommunicators (dispatchers) monitor the same radio frequencies as METCAD and will contact the Executive

Director of Public Safety & Chief of Police or designee to advise them of the situation. The Executive Director of Public Safety & Chief of Police or designee will then decide what level the Emergency Operations Center or Command Post should be activated to and what personnel need to be notified.
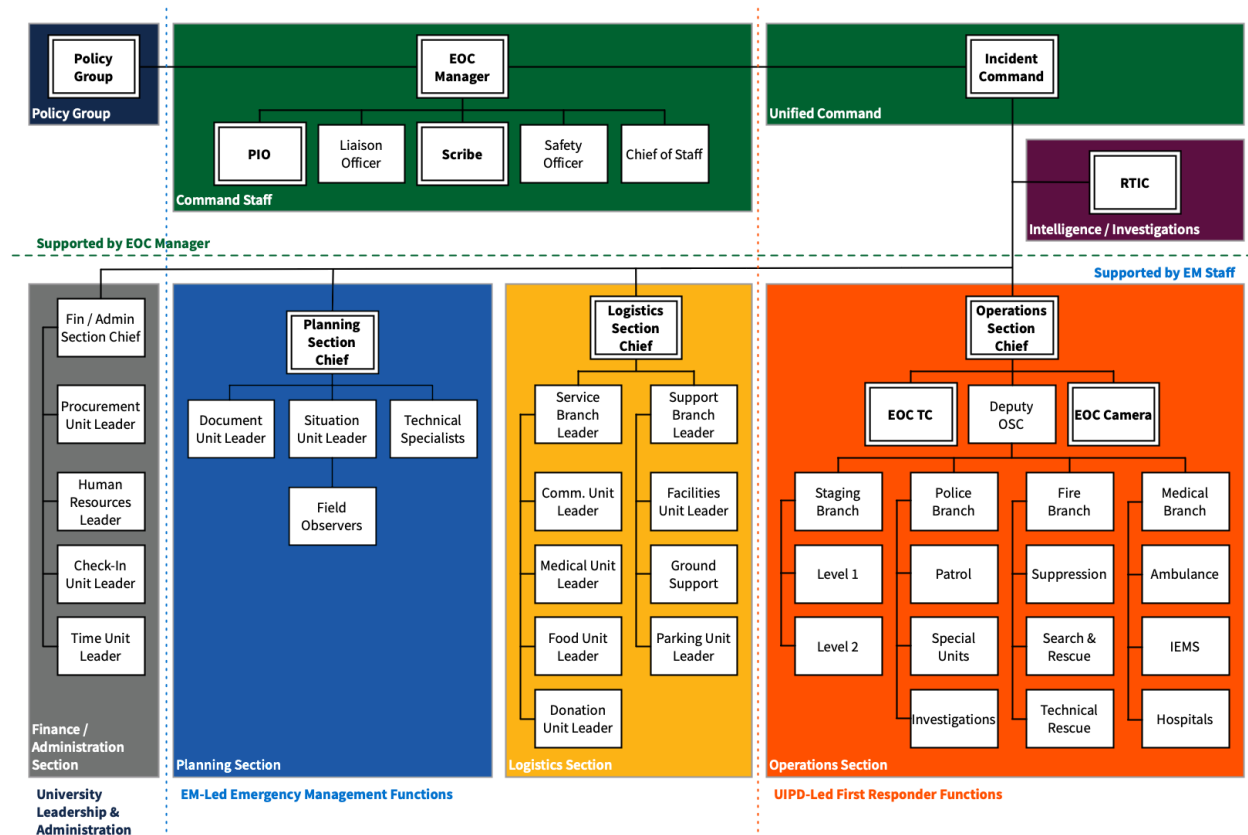
3. Activation of the Emergency Operations Plan begins with a CEOC meeting initiated with an Illini-Alert message directing members to join the following meeting: https://go.illinois.edu/ceoc/

4. The activation and implementation of the EOP calls for the CEOC, or their designated representatives, to continue to meet via Teams, Zoom, or to meeting in person at 500 Swanlund, the Police Chief's conference room at the Public Safety Building, or a location determined at the time. The primary Emergency Operations Center is located on the third floor of the Advanced Computation Building at 1011 W. Springfield Ave, Urbana. The facility has communications equipment to conduct emergency operations and will eventually have a generator to power operational requirements. Should the primary Emergency Operations Center become unusable, emergency operations will continue at: the Provine Command Post at 1118 W. Stoughton St, Urbana; potentially the Illinois Fire Service Institute at 11 Gerty Drive, Champaign; or the Champaign County Emergency Operations Center located at 1905 East Main Street, Urbana, Illinois. The facility has fallout protection 1000 PF, a working area of 3,000 square feet including the

Champaign County Emergency Management Agency office, operations room, communications room and conference rooms. The latter facility also has all communications equipment necessary to conduct emergency operations, an emergency generator to power all functions, a 14-day fuel supply and food and water to accommodate designated CEOC staff for 14 days. If necessary, the Champaign County Mobile Command Unit may be utilized to support any on-scene operations. The EOC will be staffed with CEOC personnel, or their designees, as long as there is a need. EOC operations will be terminated when activities have returned to near pre-emergency conditions.

5. An Incident Command Post (ICP) will initially be established at or near the emergency and/or disaster site. Field personnel will communicate with the ICP, which will, in turn, communicate with personnel in the Emergency Operations Center to ensure overall coordination. A preliminary disaster intelligence report will be made and forwarded to the Emergency Operations Center as soon as possible.

6. Once an emergency and/or disaster has been thoroughly assessed and determined the size and scope may exceed the response capabilities of the university, the Executive Director of Emergency Management or designee shall notify Champaign County Emergency Management Agency of the situation. A similar notification/briefing should also be extended to the Illinois Emergency Management Agency Region Seven Coordinator.

3.4 Line of Succession

3.4.1 Implementing the Plan

1. Overall authority for implementing the Emergency Operations Plan pursuant to an emergency and/or disaster is the responsibility of the Chancellor or designee. The Chancellor or designee will coordinate/collaborate with the Executive Director of Public Safety & Chief of Police or designee to determine when the EOP should be implemented. The line of succession if the Executive Director of Public Safety & Chief of Police is unavailable in this situation is: 1) Executive Director of Emergency Management or designee, 2) Deputy Chief of Police, and 3) Assistant Chief of Police. If the Executive Director of Public Safety & Chief of Police, Executive Director of Emergency Management, and Deputy Chief of Police are unavailable, any member of the Core Emergency Operations Center Policy Group is authorized to activate and/or implement the EOP. All CEOC members may support emergency response and recovery efforts in collaboration with on-scene emergency response personnel and provide necessary leadership, authority and responsibility. The decision to implement the EOP will be based upon the probability or actual occurrence of an emergency and/or disaster that threatens the health, safety and/or welfare of the faculty, staff, students and visitors of the university. In this event the Executive Director of Public Safety & Chief of Police or designee will contact the Core Emergency Operations Center Policy Group in order to inform them of the situation and receive direction concerning implementation of the plan.

2. The Executive Director of Emergency Management or designee will facilitate overall coordination of relevant building Emergency Action Plans with the Emergency Operations Center. Additional resources may be sought from county, state and federal officials, but the Core Emergency Operations Center Policy Group will remain in control, providing policy direction and any necessary assistance for emergency operations.

3. A Champaign County declaration will not be continued or renewed for a period in excess of seven days except with the consent of the Champaign County Board. Any proclamation declaring, continuing, or terminating a local disaster-emergency will be given prompt and general publicity and will be filed with the County Clerk. The effect of a declaration of a local emergency and/or disaster is to activate the response and recovery aspects of any and all applicable local, state or federal emergency and/or disaster Emergency Operation Plans and to authorize the furnishing of aid and assistance.

3.4.2 Successors

The Core Emergency Operations Center Policy Group Contact List (not publicly distributed) also contains three-deep successors for an activated EOC.

3.4.3 Activation & Termination of Successor Emergency Authorities

1. Designated successors to individuals who are responsible for emergency response functions may assume their assigned emergency authorities in the absence of the original responsible person, in case of their injury or other inability to serve, or while the original person is off duty. Emergency authorities will be transferred back to the original person upon their arrival (if so requested), to another designated successor as part of a shift change, or, in extreme situations relating to safety, to another designated successor at the direction of the responsible individual.

2. The person being relieved of emergency response functions will brief the person assuming emergency authorities, indicating at least the Conditions, Actions, and Needs (CAN):

   a. the general situation status,

   b. the deployment and assignments of personnel, and

   c. appraisals of the need for additional resources.

3.4.4 Notifying Other Response Elements of Succession

As soon as someone assumes responsibility for a particular emergency function, other response elements will be notified. If someone else subsequently assumes responsibility, the change will be immediately passed on to the other response units. Notification will be done through an announcement in the Incident Command Post and/or the Emergency Operations Center and/or the Champaign County Emergency Operations Center to be relayed to any applicable university units,

emergency response agencies, etc. METCAD will also be notified and will make a general announcement to the appropriate field personnel.

3.5 Functions/Assignment of Responsibilities

3.5.1 Responsibilities

1. Core Emergency Operations Center Policy Group

    - Login in or Report to CEOC when activated
    - Policy directives
    - Overall direction and control
    - Public information (coordinate press releases among response organizations)
    - Legislation
    - Declaration of a local disaster emergency as required (with assistance from the Champaign County EMA)
    - Assist with additional resource acquisition if necessary

2. Emergency Management

    - Maintain the primary and alternate EOCs
    - Maintain a significant events log
    - Coordination of all phases of emergency management
    - Coordination of emergency services and disaster operations
    - Coordination of mutual aid
    - Communications support
    - Public education
    - Resource management
    - Maintain Incident Command Post staff and facility
    - Develop/maintain/update EOP
    - Emergency management staff training
    - Recovery, response support of (Recovery-Response area)

3. Police Department

    - Maintain law and order
    - Traffic control
    - Control restricted areas

- Protection of vital facilities
- Public warning
- Communications
- Initial damage assessment
- Liaison with other law enforcement agencies
- Support to and security for the Incident Command Post
- Support to and security for the Emergency Operations Center
- Conduct search operations
- Conduct criminal investigations

4. Fire Service (Urbana and Champaign Fire Departments)

- Fire suppression
- Communications support
- Emergency medical services where applicable
- Hazardous materials decontamination
- Provide support to the Command Post
- Provide support to the Emergency Operations Center
- Provide pumps to drain flooded areas
- Fire prevention
- Fire inspection
- Fire investigation
- Conduct rescue operations
- Assist in warning
- Conduct radiological monitoring
- Radiological decontamination
- Initial damage assessment

5. Facilities & Services

- Maintain roads, bridges, and storm sewers
- Debris removal
- Repair damaged roads/bridges
- Repair damaged buildings (electrical/ plumbing/ heating/ air/ elevators)

- Conduct detailed damage assessment for damaged property
- Provide support to the Incident Command Post
- Provide support to the Emergency Operations Center
- Determine the safety of roadways
- Assist with perimeter control (barricades)
- Assist with acquisition of any/all needed resources

6. McKinley Health Center

- Provide medical care for faculty/staff/students
- Assist with medicine distribution
- Provide support to the Incident Command Post
- Provide support to the Emergency Operations Center
- Provide public health education

7. Emergency Medical Services (Ambulance)

- Treat, triage, transport victims
- Non-transport care
- Provide emergency medical care

8. Champaign-Urbana Public Health District

- Assure safe, potable water supplies
- Inspect private sewage disposal systems
- Investigate any health outbreaks, epidemics and/or pandemics
- Prevent, to the greatest extent possible, the transmission of disease organisms and environmental contamination.
- Assure case management for functional needs populations
- Support the Incident Command Post
- Support the Emergency Operations Center

9. Central Illinois Chapter American Red Cross

- Provide shelter & food
- Transportation of elderly
- Assist with registration at critical facilities

10. Champaign County Coroner

   - Identify temporary morgue facility
   - Identification of deceased victims
   - Release of information regarding deceased victims
   - Family notification of deceased

11. Salvation Army

   - Provide food for workers/victims
   - Provide clothing
   - Provide support for donations of money and other goods and labor received from individual citizens

12. United Way

   - Coordinate and manage volunteer resources

3.5.2 Planning Responsibilities of Response Organizations

Each organization/agency identified elsewhere in the plan, as a lead agency for one or more emergency functions, is responsible for developing their respective Standard Operating Guidelines (SOG), checklists and resource lists that outline how they will perform their responsibilities. These SOGs must be distributed to all applicable agencies, and a copy will be provided to Emergency Management.

3.5.3 Crisis Debriefing for Emergency Workers

1. The University of Illinois Urbana-Champaign will utilize the UIPD COAST & REACH teams, Faculty Staff Assistance Program, and the Counseling Center for crisis debriefing services to emergency workers in an emergency and/or disaster.

2. Additionally, the Champaign County mental health organizations have cooperated in developing a community crisis plan to provide coordinated crisis debriefing services to emergency workers in a disaster situation. See Annex H — Health & Medical for more information.

3. Critical Incident Stress Debriefing (CISD) teams are also available through police and fire department organizations. A list of CISD teams available for deployment throughout the state is also available from IEMA. See the Annex H — Health & Medical for more information.

3.6 Maps & Other References

The University of Illinois Emergency Management has a detailed, high resolution aerial university map provided by Facilities & Services that has been laminated and placed in the Command Post readiness kit to be utilized during all incidents that require the activation of the Command Post or Emergency Operation Center. Additionally, Champaign County Emergency Management has reference maps located in the Champaign County Emergency Operations Center that can be accessed during an emergency and/or disaster. High resolution online maps are available for marking up as needed.

3.7 Memorandums of Understanding

Emergency Management, response agencies, and other organizations within Champaign County have entered into numerous mutual aid agreements. These Memorandums of Understanding include governmental bodies and private volunteer organizations. A complete list of such UIPD agreements is included in Annex L — Contracts & Memorandums of Understanding. All these agreements are maintained by the Executive Director of Public Safety & Chief of Police and available through the Executive Director of Emergency Management.

3.8 Requesting Outside Assistance

In the event an emergency and/or disaster is such that the University of Illinois Urbana-Champaign requires additional assistance, such as personnel and/or other resources not available within the university, the CEOC, working collaboratively within an established NIMS compliant ICS (Emergency Operations Center and/or Incident Command Post), will request assistance from the Champaign County Emergency Management Agency.

Depending on the emergency and/or disaster, some or all members of the CEOC may be assigned to work in the Champaign County Emergency Operations Center in lieu of the Emergency Operations Center. Members of the CEOC may be requested directly by the Champaign County Emergency Management Agency Coordinator to work with outside jurisdictional entities as a part of a unified Champaign County Emergency Operations Center to ensure consistency of operations on a large-scale emergency and/or disaster affecting multiple jurisdictions. The decision for any or all CEOC members to convene and work with the Champaign County Emergency Operations Center staff will be made at the time of the emergency and/or disaster.

The University of Illinois Urbana-Champaign, specifically Emergency Management, has established a working relationship with the Champaign County Emergency Management Agency, its Coordinator and other emergency response agencies (Police/Fire/EMS/Public Health/Public Works) located adjacent to the university which may be required to mitigate the effects of an emergency and/or disaster that impacts the university.

3.9 Citations to Legal Authorities

3.9.1 Legal Basis for Planning and Conducting All-Hazards Emergency Operations

The following laws and other source documents establish the legal basis for planning and carrying out all-hazards emergency responsibilities for the University of Illinois Urbana-Champaign:

1. Campus Security Enhancement Act (29 ILL. ADM. CODE 305)
2. Higher Education Opportunity Act (Public Law 110-315)
3. Robert T. Stafford Disaster and Emergency Assistance Act, as amended
4. Illinois Emergency Management Agency Act, 20 ILCS 5/3305
5. Illinois Administrative Code Title 29, as amended
6. Champaign County EMA Ordinance
7. IEMA Administrative Rule on Local Emergency Operations Plans
8. "Good Samaritan Laws" Chapter 225, Illinois Compiled Statutes Act 60/30, 65/5.1 and Chapter 210, Illinois Compiled Statutes Act 50/17

3.9.2 Legal Basis for Delegation of Emergency Authority

The legal basis for the delegation of emergency authorities, i.e., enabling measures sufficient to ensure that specific emergency legal authorities can be exercised by elected or appointed leaders or their appointed leaders or their designated successors is found in the following:

1. Illinois Emergency Interim Executive Succession Act
2. Champaign County EMA Ordinance

3.9.3 References

1. National Response Framework (NRF), May 2006
2. Illinois Plan for Radiological Accidents (IPRA), 1995
3. Illinois Plan for Radiological Accidents - Clinton
4. FEMA SLG 101, "State and Local Guide for All-Hazard Emergency Operations Planning"
5. National Response Team (NRT) 1 and 1A, 1988
6. Illinois Hazard Analysis
7. FEMA CPG 1-35, Champaign County Hazard Analysis, 1992
8. P&K-8, "Shelter Management Handbook"
9. TR-87, "Standards for Fallout Shelters"
10. Guide for the Design and Development of a Local Radiological Defense Support System

11. FEMA 10, A Planning Guide and Checklist for Hazardous Materials Contingency Plans

12. Handbook of Chemical Hazard Analysis Procedures

13. Illinois Emergency Operations Plan (IEOP)

3.10 Access for People with a Disability

3.10.1 Definition

"Access and functional needs" according to the Federal Emergency Management Agency is defined as "individuals who need assistance due to any condition (temporary or permanent) that limits their ability to act". This may include but not limited to:

- Maintaining Independence
- Communication
- Transportation
- Supervision
- Medical Care

This definition seeks to establish a flexible framework that addresses a broad set of common function-based needs irrespective of specific diagnosis, statuses, or labels.

3.10.2 Acknowledgment

The University of Illinois Urbana-Champaign acknowledges there are populations within the university with special requirements that must be considered in an emergency and/or disaster response. These groups include individuals with mobility, hearing, visual, psychological, and developmental disabilities and children in any day care, after-school care, primary school or high school at the University of Illinois Urbana-Champaign.

3.10.3 Groups

1. The Division of Disability Resources & Education Services (DRES) generally serves more than 3,000 University of Illinois Urbana-Champaign students with disabilities, including but not limited to, physical, sensory, psychological, cognitive, and learning disabilities.

2. Students with disabilities live in a variety of residential environments on campus:

   a. Nugent Hall houses the Beckwith Residential Support Services (BRSS) program (operated by DRES) that supports up to 26 residents with severe physical disabilities who require assistance in the performance of daily activities (1st Floor East/Rooms 1000-1024 & 1026). There are six residents in the Transition Rooms Above Beckwith (2nd Floor East/Rooms 2027/2029/2031/ 2032/2034/2036). There are also eight residents in additional Transition Rooms Nugent (1-5

Floors South/Rooms 1207/ 2207/2134/3207/3134/4207/4134/5134) in Nugent Hall. Some of the transition spaces may hold students with special needs other than disability or mobility depending on the demand each year.

b. Wassaja Hall has Room 1203 with an accessible bath next to room, Room 1326 single with private bath and sure hands, Room 2326 single with private bath and permanent strobe, Room 3242 accessible next to room, Room 3326 single with private path and permanent strobe, Room 4326 single with private bath and permanent strobe.

c. Illinois Street Residence Halls: Townsend and Wardall. Townsend Hall has Room 121 that is a single, accessible room with private bath and sure hands. Rooms 221, 321, 421, and 521 are all single, accessible rooms with private baths. In Fall 2021, Wardall Hall will have Room 214 that will be a single, accessible room with private bath and sure hands. Rooms 314, 414, 514, 614, 714, 814, 914, 1014, 1114, and 1214 will all be single, accessible rooms with private baths.

d. Other residence halls with a larger number of people with severe physical disabilities include Daniels (148/149/150/151/154/155/156/159/ 160/161), Newman Hall, Bousfield Hall (1007/2007/3007/4007/5007/ 6007), and Orchard Downs (#1817 Orchard Place and #1823 Orchard Place).

3. There are about 750-800 children, juveniles and young adults, ranging in age from six weeks to 18 years old, enrolled in various day-care, after-school care, primary school or high school laboratory settings across the university. These facilities include:

- University Laboratory High School (1212 W. Springfield Avenue, Urbana)
- Child Development Laboratory (1105 W. Nevada Street, Urbana)
- Early Child Development Lab (1005 W. Nevada Street, Urbana)
- University Primary School/Children's Research Center (51 E. Gerty Drive, Champaign)
- Orchard Downs Community Center (509 W. George Huff Drive, Urbana)
- Chesterbrook Academy (2001 S. Oak Street, Champaign)

4. The university also employs faculty and staff with disabilities across all colleges, units, and job categories, and in virtually all university facilities. These employees are generally self-reliant but in emergency situations, may need additional consideration.

3.10.4 Emergency Considerations

In the event an emergency and/or disaster affects an area of the university that contains known populations with disabilities, all reasonable operational considerations will be made to accommodate the unique requirements of the individual(s). These considerations include but are not limited to, emergency communications in coordination with the Division of Public Safety and Office of Strategic

Communications & Marketing, evacuation/shelter-in-place/lockdown procedures in coordination with building Emergency Management Action Plan protocols and other first responders (Police/Fire/EMS), mass care in coordination with the American Red Cross, health and medical in coordination with local hospitals, emergency medical service agencies and the McKinley Health Center, and any other applicable resources which will be coordinated through the Command Post or Emergency Operations Center and/or the Champaign County Emergency Operations Center at the time of the emergency and/or disaster.

3.10.5 Champaign County Populations with Disabilities

1. The 2020 Census figures indicate that 12,416 Champaign County residents under 65 years of age are classified as being disabled, and 27,380 Champaign County residents are over 65 years of age.

2. The Champaign County association for the developmentally disabled, the Visiting Nurses Association (VNA), Ameren IP Company storm assistance committee, and the Champaign County senior center identify these segments of the population and ensure that disaster services will be available for these individuals. Coordination has been made with the facilities where large numbers of these citizens live to ensure that adequate procedures have been developed. Every attempt will be made, including through the PACE Center for Independent Living, to find these residents an equivalent facility or to provide the support they require in times of emergency or disaster.

3. The Champaign County Emergency Management Agency and the Ameren IP Company storm assistance committee have coordinated with agencies and individuals who own vehicles that can safely transport these residents for use in the event of an evacuation. The Red Cross, Champaign County Health Department, and the two local hospitals have arranged for appropriate medical care.

3.11 Plan Maintenance, Review, Evaluation, & Updating

3.11.1 Planning Process

Emergency Management, with assistance from the Champaign County Emergency Management Agency, developed this Emergency Operations Plan. The EOP is consistent with the requirements of the Campus Security Enhancement Act and the Higher Education Opportunity Act. The EOP is also consistent with FEMA SLG-101 and the Illinois Emergency Operation Plan.

3.11.2 Overall Emergency Operations Plan Maintenance

The Executive Director of Emergency Management has the primary responsibility to maintain the Emergency Operations Plan. This includes collecting new information and making changes in: chain of command, communications/emergency notifications, phone numbers, personnel, resources, and

emergency operating procedures. Each agency/organization assigned disaster-related duties by the EOP shall ensure the Executive Director of Emergency Management is advised of any/all respective changes to the EOP.

3.11.3 Periodic Review/Evaluation/Update of the Emergency Operations Plan

1. A standardized method for reviewing, evaluating and updating the Emergency Operations Plan will be performed by the Executive Director of Emergency Management as follows:

2. The Emergency Operations Plan and all annexes/supporting documents will be reviewed annually.

3. Review, evaluate and update as changes occur in personnel, equipment, resources, reporting methods and operating procedures.

4. Review, evaluate and update after conducting an exercise of the plan, followed by a formal after-action review. The after-action review shall prompt a corrective action plan if necessary.

5. Review, evaluate and update as new emergency management services become available or are established.

6. Review, evaluate and update as new information and techniques are discovered that improve the efficiency and overall effectiveness of the EOP.

7. Review, evaluate and update after an actual emergency and/or disaster has occurred and each responding agency critiques the disaster response through the after-action review process.

3.11.4 Functional Annex Maintenance / Review / Updating

Emergency Management is responsible for maintaining, reviewing and updating all functional annexes. A review of each annex will be conducted annually and any updates will be formally documented and presented to all plan-holders.

A standardized method for maintaining, reviewing and updating the annexes will be performed by the Executive Director of Emergency Management as follows:

1. Review, evaluate, and update as needed, and at least once a year.

2. Review, evaluate, and update as changes occur in personnel, equipment, resources, reporting methods and operating procedures.

3. Review, evaluate, and update after conducting an exercise of the plan, followed by a formal after-action review. The after-action review shall prompt a corrective action plan if necessary.

4. Review, evaluate, and update as new emergency management services become available or are established.

5. Review, evaluate, and update as new information and techniques are discovered that improve the efficiency and overall effectiveness of the Annex.

6. Review, evaluate, and update after an actual emergency and/or disaster has occurred and each responding agency critiques the disaster response through the after-action review process.

3.11.5 Emergency Operations Plan Submission

The University of Illinois Emergency Operations Plan is coordinated and submitted to the Champaign County Emergency Management Agency, the Illinois Emergency Management Agency Regional Office and the Illinois Board of Higher Education pursuant to the requirements of the Illinois Campus Security Enhancement Act (29 ILL. ADM. CODE 305). Any amendments deemed appropriate by the University of Illinois Urbana-Champaign for the EOP will be coordinated with the Champaign County Emergency Management Agency. A copy of the amendments will be provided to the Champaign County Emergency Management Agency, the Illinois Emergency Management Agency Regional Office and the Illinois Board of Higher Education.

Appendix A — Definitions & Acronyms

 Definitions and acronyms as used within the Campus Security Enhancement Act and the University of Illinois Urbana-Champaign Emergency Operations Plan.

Act — the Campus Security Enhancement Act of 2008 [110 ILCS 12].

ASHER — the Active Shooter/Hostile Event Response protocol.

Campus — any higher education facility that offers post-secondary education, including an annex or satellite campus away from the main campus, that includes, but is not limited to, rented classrooms in a commercial building or at a secondary school.

Campus Violence Prevention Plan (CVPP) — the written plan of a higher education institution describing the creation of multi-disciplinary and multi-jurisdictional violence prevention strategies, including formation of a Campus Violence Prevention Committee and implementation of the Threat Assessment Team to address aberrant, dangerous or threatening behavior on campus.

CCEMA — the Champaign County Emergency Management Agency.

CEOC — the Core Emergency Operations Center Policy Group.

COAST — the UIPD Community Outreach and Support Team.

Concept of Operations — the overall approach of the higher education institution to the preparation and management of a disaster/emergency, including response efforts and how the higher education institution will implement the concepts and procedures of an incident command system.

Disaster — an occurrence or threat of widespread or severe damage, injury or loss of life or property resulting from any natural or technological cause, including but not limited to fire, flood, earthquake, wind, storm, hazardous materials spill or other water contamination requiring emergency action to avert danger or damage, epidemic, air contamination, blight, extended periods of severe and inclement weather, drought, infestation, critical shortages of essential fuels and energy, explosion, riot, hostile military or paramilitary action, or acts of domestic terrorism. [20 ILCS 3305/4]

Emergency — a sudden unforeseen crisis (usually involving danger) that requires immediate action.

Emergency Management (EM) — the efforts of the higher education institutions to develop, plan, analyze, conduct, provide, implement and maintain programs for disaster/emergency mitigation, preparedness, response and recovery.

Emergency Operations Center (EOC)— the location where policy and strategic management decisions are made during a disaster or disaster exercise.

Emergency Operations Plan (EOP) — the written plan of a higher education institution describing the organization, mission and functions of the higher education institution and supporting services for responding to and recovering from disasters/emergencies and for violence prevention.

Emergency Services and Disaster Agency (ESDA) — the agency by this name, by the name emergency management agency or by any other name that is established by ordinance within a political subdivision to coordinate the emergency management program within that political subdivision and with private organizations, other political subdivisions, the State and federal governments. [20 ILCS 3305/4]

Exercise — a planned event realistically simulating a disaster/emergency, conducted for the purpose of evaluating the higher education institution's coordinated emergency management capabilities, including, but not limited to, testing emergency operations plans.

Extreme Event — a time and place in which weather, climate, or environmental conditions—such as temperature, precipitation, drought, or flooding—rank above a threshold value near the upper or lower ends of the range of historical measurements. Though the threshold is subjective, some scientists define extreme events as those that occur in the highest or lowest 5% or 10% of historical measurements. Other times they describe events by how far they are from the mean, or by their recurrence interval or probability.

Full-Scale Exercise — a time-pressured exercise of a minimum of six functions of the emergency operations plan, involving strategic and tactical decision making, including the direction and control function, activating the emergency operations center and incident command post and deploying responders, equipment and resources to the field.

Functional Exercise — a time-pressured exercise of a minimum of four functions of the emergency operations plan, involving strategic and tactical decision making, including the direction and control function, activating the emergency operations center or the incident command post, or both.

Higher Education Institution — a public university, a public community college, or an independent, not-for-profit or for-profit higher education institution located in this State. [110 ILCS 12/20(a)]

IBHE — the Illinois Board of Higher Education.

ICCB — the Illinois Community College Board.

IEMA — the Illinois Emergency Management Agency.

Incident Command — a system that combines facilities, equipment, personnel, procedures, and communications to operate within a common organizational structure and that designates responsibility for the management of assigned resources to effectively accomplish stated university goals and objectives.

Incident Commander — the individual responsible for the management of all university incident command operations as provided for by law.

Incident Command Post (ICP) — the location at which the primary command functions for the EOP are executed.National Incident Management System (NIMS) — the comprehensive, national approach to incident management that is applicable at all jurisdictional levels and across functional disciplines. It provides a consistent nationwide template to enable all government, private-sector, and nongovernmental organizations to work together during domestic incidents. (See Homeland Security Presidential Directive-5)

Preparedness — actions taken and programs and systems developed prior to a disaster/emergency to support and enhance response to and recovery from a disaster.

REACH — the UIPD Response, Evaluation and Crisis Help.

Recovery — restoration actions and programs associated with recovering from a disaster/emergency, including, but not limited to, academic recovery, physical/structural recovery, business/fiscal recovery and psychological/emotional recovery for students and university personnel.

Response — the actions taken to address the immediate and short-term effects of a disaster/emergency.

Table Top Exercise — a low stress, non-time-pressured, discussion-based exercise of a minimum of four functions of the emergency operations plan, including the direction and control function.

Threat Assessment — a process of evaluating the actions and conduct of individuals, and the circumstances surrounding those actions and conduct, to uncover any facts or evidence that indicate that violence is likely to be carried out. A threat assessment should occur when a person (or persons) threatens or induces others to commit a violent act or engages in behavior that appears to threaten targeted violence.

Targeted Violence — an incident of physical violence in which both the perpetrator and targets are identified or identifiable prior to the incident.

UIPD — the University of Illinois Police Department.

Appendix B — Record of Changes

When changes are made to the Emergency Operations Plan the following procedures should be followed:

1. Emergency Management shall notify plan holders when major changes are made to the EOP.

2. When any change is made, an entry should be noted in the following log:

2024

- Added Section 3.3.3 Declaring a State of Emergency.
- Updated organizational charts.
- Cleaned up language and formatting throughout.
- Updated Contact Lists.
- Updated Annex A.
- Updated Annex D.

— Jason Heimbaugh

2023

- Reformatted entire Emergency Operations Plan and all Functional Annexes to be more readable.
— Jason Heimbaugh
- Updated (or removed) all references to campus to university.   — Jason Heimbaugh
- Standardized language around Emergency Operations Center.   — Jason Heimbaugh
- Updated Office of Public Affairs to Office of Strategic Communications & Marketing throughout.
— Jason Heimbaugh
- Updated Contact Lists.   — Sherry Wooten
- Updated Champaign County Emergency Management Director to Champaign County Emergency Management Coordinator   — Sherry Wooten
- Updated population data.   — Sherry Wooten
- Updated Annex D   — Sherry Wooten
- Added employee consideration to People with Disabilities section   — Sherry Wooten

2022

- Campus name updated throughout.   — Jason Heimbaugh
- Added Vice Chancellor for Administration & Operations and Executive Director of Emergency Management throughout.   — Jason Heimbaugh

- Change log reordered and reformatted and moved to Appendix B. — Jason Heimbaugh
- Concurrence pages updated from "signed by" to "signed off on." — Jason Heimbaugh
- Updated census data. — Jason Heimbaugh
- Added Campus EMS to Responsibilities list. — Jason Heimbaugh
- Added CCFCA to MOU list. — Jason Heimbaugh
- Appendix A — Definitions expanded to include Acronyms. — Jason Heimbaugh
- Reformatted and updated Contact Lists, deleting FAX, and adding emails. — Jason Heimbaugh
- Reformatted all Annexes. — Jason Heimbaugh
- Added Annex L — Contracts & Memorandums of Understanding. — Jason Heimbaugh

2021

- Updated entire phone directory. — Sherry Wooten
- Updated activation section. — Jason Heimbaugh
- Minor edits and cleanup. — Jason Heimbaugh

2020

- Cleaned up language & changed hours in Annex K on pages 3-5. — Sherry Wooten
- Updated Public Affairs details in Annex D. — Sherry Wooten
- Updated Functional Needs definition on page 19 of Basic Plan. — Sherry Wooten
- Updated police & fire agency list in Annex B. — Sherry Wooten
- Changed Situations Section 9. Government Facilities portion on page 4 of Basic Plan.

  — Sherry Wooten
- Added language for Illinois Street Residence Halls (new section 2.c.) for Functional Needs Groups.

  — Sherry Wooten
- Corrected titles throughout — Sherry Wooten

2019

- Updated population figures on page 3. — Todd Short
- Updated police & fire department terminology & numbers on page 4. — Todd Short
- Updated Annex E for terminology on page 11. — Todd Short
- Updated Annex K for population figures on page 3. — Todd Short
- Corrected titles throughout. — Todd Short
- Updated the entire Phone List in Attachment B. — Todd Short

2018

- Updated language and "other residence halls" for X. Functional Needs Population.
  — Todd Short
- Updated Public Affairs details in Annex D. — Todd Short
- Updated METCAD list of participating fire and police departments in Annex B. — Todd Short
- Updated the entire Phone List in Attachment B. — Todd Short
- Updated the Hazard Analysis section. — Todd Short
- Added new Annex K — Point of Dispensing (POD) Hospital. — Todd Short

2017

- Reformatted design. — Todd Short
- Updated organizational charts on pages 8-9. — Todd Short
- Cleaned up EOC and ICP language on pages 8-9. — Todd Short
- Updated organizational charts in Annex A on pages 5-6. — Todd Short
- Cleaned up EOC and ICP language in Annex A on pages 6-9. — Todd Short
- Updated Clery Act language in Annex C page 2 & 7. — Todd Short
- Updated successors titles on pages 10-11. — Todd Short
- Updated DRES details on pages 18-19. — Todd Short
- Updated McKinley staffing numbers and location information in Annex H on page 2.
  — Todd Short
- Updated list of state coroner agencies in Annex I on pages 2-3. — Todd Short
- Updated Family Assistance Center details in Annex B on pages 9-10. — Todd Short
- Updated Public Affairs PIO titles in Annex D on page 3. — Todd Short
- Updated Crisis Response Plan in Annex D on pages 4-11. — Todd Short
- Updated complete phone list in Attachment B. — Todd Short

2016

- Updated External Organization Concurrence page xii. — Todd Short
- Updated Successors titles on pages 10-11. — Todd Short
- Updated Functional Needs Group student housing information on page 17. — Todd Short
- Updated Phone Lists in Appendix B. — Todd Short
- Updated METCAD list of participating police and fire departments in Annex B. — Todd Short
- Updated Abbot Power radio information in Annex B. — Todd Short

- Updated the Public Affairs Crisis Response Plan in Annex D. — Todd Short
- Updated Annex F with new maps and information to be current with Evacuation Sites and the new Evacuation Collection Points. — Todd Short
- Updated "Emergency Planning" with "Emergency Management" throughout the plan and annexes.
  — Todd Short

2015

- Updated Annex B "Notification of Next-of-Kin / Family Assistance Center". — Todd Short
- Updated "Special Needs Population" language. — Todd Short
- Updated Annex D for Office of Public Affairs staffing changes. — Todd Short
- Updated Annex C to reflect policy wording changes. — Todd Short
- Basic Plan minor edits throughout updated to reflect current numbers and staff titles.
  — Todd Short

2014

- Included a reference to the completed Hazard Identification and Risk Assessment completed by UIUC in 2013 (page xvi) — Todd Short
- Added Executive Director of CITES to CEOC (page 14) — Todd Short
- Updated CUPHD roles and responsibilities (page 16/17) — Todd Short
- Updated Telephone Alert Directory (Appendix B) — Todd Short
- Updated Annex D, page 3 (Crisis Response Plan) — Todd Short
- Updated Annex E, page 11 (added Facilities Information Resources to the Disaster Intelligence Process) — Todd Short
- Updated NIMS/ICS chart in Basic Plan (page 10/11) and in Annex A (page 10/11)
  — Todd Short
- Updated Family Assistance Center operational protocols (Annex B, page 8) — Todd Short

2013

- Updated Annex A to include language advising all functional annexes would be staffed with appropriate C&GS personnel — Todd Short
- Updated Annex A. Added Faculty Staff Assistance Program and Counseling Center with McKinley Health Services — Todd Short
- Updated Annex B by adding STARCOM radios and the use of ITECS trailer for additional radio support for campus ops. Use of runners is listed as a last resort. — Todd Short

- Annex B. Added Illini-Alert system (RAVE as the third party vendor) and documented it's hosted off site. Added UIPD TC's secondary protocol for sending ENS messages. — Todd Short

- Updated Annex C with Illini-Alert system reference with RAVE being third party vendor that supports the service off site — Todd Short

- Annex C. Added language from Disability Resources that advised text, email, facebook and twitter are acceptable means of ENS to those with functional needs — Todd Short

- Annex A. Added major utility outage to situations and added F&S responsibilities

— Todd Short

- Annex C. Deleted reference to University Housing posting a Crime Alert flier on the main entrances of each Residence Hall — Todd Short

2012

- Change "Chief of Staff" to "Special Assistant/ President's Office" on page viii — Todd Short

- Changed "Chief of Staff" to "Special Assistant to the President" on page #13 (Basic Plan)

— Todd Short

- Deleted "weekly meeting" reference with Champaign County Emergency Management under "Requesting Outside Assistance" section on page #19 (Basic Plan) — Todd Short

- Updated Special Needs information on page #21 (Basic Plan) — Todd Short

- Updated telephone alert directory in Appendix B — Todd Short

- Updated Campus Alert and Crime Alert procedures in Annex C — Todd Short

- Updated Crisis Response Plan in Annex D — Todd Short

- Updated Evacuation Plan in Annex F — Todd Short

2011

- Updated telephone alert directory in Appendix B — Todd Short

- Updated primary and secondary Emergency Operation Center locations for the campus on page #9 (Basic Plan) and page #5 (Annex A) — Todd Short

- Addition of President's Office in CEOC Group reference on page #13 (Basic Plan) and page #13 (Annex A) — Todd Short

- Updated Special Needs information on page #20 & #21 (Basic Plan) — Todd Short

- Inclusion of new Emergency Notification System definitions/procedures in Annex C

— Todd Short

- Update of Crisis Response Plan in Annex D (Joint Information Center) — Todd Short

2010

- Inclusion of Emergency 24/7 Call Center in Annex B — Todd Short
- Inclusion of Emergency Notification System definitions in Annex C — Todd Short
- Updated telephone alert directory in Appendix B — Todd Short
- All references to Director of Emergency Planning have been changed to Emergency Planning Lieutenant — Todd Short

2009

- CEOP Created — Todd Short